



DHCA, Licensing & Registration Unit
1401 Rockville Pike, 4th Floor, Rockville, MD 20852
Fax: 240-777-3699 or Phone 240-777-0311

2019 ANNUAL LEAD POISONING PREVENTION CHECKLIST

LICENSE # _____ RENTAL PROPERTY ADDRESS _____

Required

This form must be filled out annually or rental license will not be renewed.
Do Not Send Fees or Maryland Department of Environment Registration Application

DUE DATE: MAY 31, 2019

Maryland State law requires that all owners of residential rental property built before January 1, 1978 comply with the State Lead Poisoning Prevention requirements by providing proof of registration and a copy of the Lead Paint Certificate when applicable.

- PLEASE READ INSTRUCTIONS ON BACK BEFORE COMPLETING THIS FORM
Questions regarding Lead Poisoning Prevention and Compliance should be directed to the Maryland Department of the Environment (MDE) by email at MDE.webmaster@maryland.gov or by telephone at (410)-537-3825 or 1-800-633-6101, Ext. 3825.
Questions regarding the Annual Lead Poisoning Prevention Checklist should be directed to the Department of Housing and Community Affairs, Licensing and Registration Unit by telephone at 240-777-0311.

1. What is the current Maryland Department of Environment (MDE) registration/tracking number?

[][][][][][][][] Seven Digits including leading 0)

2. When did the current tenant(s) move in? Date ___/___/_____(mm/dd/yyyy)

3. What type of Lead Paint Inspection Certificate was received?

Lead Free [] Limited Lead Free [] Full Risk Reduction [] Modified Risk Reduction []
Lead Safe []

4. What is the current Lead Paint Certificate number? [][][][][][][][]

5. Date of last Lead Paint Inspection for the rental property? Date ___ / ___ / ___ (mm/dd/yyyy)

Thank you for completing the Annual Lead Poisoning Prevention Checklist

I affirm under penalty of perjury that the above information is true to the best of my knowledge and belief. I also understand that if there are any changes in property ownership, owner address, or agent/legal agent contract information that I must notify the Department of Housing and Community Affairs, Licensing and Registration Unit within 10 days of the change.

Authorized Signature (required) Date

Print Name of Person Signing

OWNER CHECKLIST (All sections have been completed):

- MDE Registration/Tracking Number provided
Date Current Tenant(s) moved in
Enclosed Photocopy of Lead Paint Certificate(s)
Type of Lead Paint Inspection & Certificate Number
Date of last Lead Paint Inspection
Signed and Dated Checklist

2019 ANNUAL LEAD POISONING PREVENTION CHECKLIST INSTRUCTIONS

Question 1: What is the current Maryland Department of Environment (MDE) registration/tracking number?

The registration/tracking number is provided when you register with the Maryland Department of Environment (MDE). If you do not have an MDE registration/tracking number, please contact The Maryland Department of Environment by email MDE.webmaster@maryland.gov or by telephone at (410)-537-3825 or 1-800-633-6101, Ext. 3825.

Please contact MDE for their Lead Paint registration fee schedule. All Lead Paint registration fees should be sent to the Maryland Department of Environment.

Question 2: When did the current tenant(s) move in?

Enter the date that the current tenant moved into the rental unit.

Question 3: What type of Lead Paint Inspection Certificate was received?

Inspection Categories	
Lead Free	One Time Only
Limited Lead Free	Required two years from date of last inspection (Outside Only)
Full Risk Reduction	When there is a change in tenancy <ul style="list-style-type: none">• Dust Inspection
Modified Risk Reduction	When there is a change in tenancy <ul style="list-style-type: none">• Visual and Dust Inspection
Lead Safe	When there is a change in tenancy <ul style="list-style-type: none">• Dust Inspection OR Dust and Visual Inspection And verification that windows are lead free or have been treated so friction surfaces are lead free

Question 4: What is the current Lead Paint Certificate number?

The Lead Paint Risk Reduction Inspection Certificate number is usually printed at the top right-hand corner after **Inspection Certificate Number**.

Question 5: Date of last Lead Paint Inspection for the rental property?

Enter date of the last date the rental property was inspected by a MDE accredited inspector (This date is listed on the bottom section of the Lead Paint Inspection Certificate).

***If your rental property was built between 1950 and 1977 and your current tenant moved in prior to January 1, 2015, a copy of the Lead Paint Inspection Certificate is not required at this time. Once the tenant has moved out, the rental property must be inspected for lead paint compliance and a current copy of the Lead Inspection Certificate must be scanned and uploaded to the Department of Housing and Community Affairs, Licensing and Registration Unit.**

The Annual Lead Poisoning Prevention Checklist must be submitted by **May 31, 2019**. If you have any questions regarding the Checklist please feel free to contact the Licensing and Registration Unit at 240-777-0311.